



Web Privacy Policy

Who We Are

At Construction & Plant Assessments Ltd (CPA), we are committed to keeping your data safe. Your information is incredibly important to us, we will respect you and your data and will not sell your data or email details to third parties.

This privacy policy provides detailed information of when and why we collect your personal information, how we use data and reasons we may disclose your information to others.

The policy also details how we keep your data secure, and the actions you can take if you wish us to no longer use your personal data.

This policy is in accordance with the Data Protection Act and the General Data Protection Regulation, as we endeavour to provide.

Our Use of Cookies

Construction & Plant Assessments Ltd uses cookies. A cookie is a small text file that is sent to your computer via your web browser when you visit any of the websites. A cookie is used to store information about you for the next time you visit us; information like where you went on the site and what you did. Cookie files help us to remember you when you next visit. We use cookies to recognise returning visitors and to deliver content specific to your interests. We don't use cookies to track people's internet usage after leaving our sites and we don't store personal information in them that others could read. You cannot be identified personally as a result of the information we collect while you browse the site, and we mainly examine browsing activity to monitor aggregated site traffic and analyse it. We may also provide anonymous statistics about users browsing activity to reputable third-party vendors, but these will not include details that would allow the recipient to identify you.

We may collect and process the following data about you:

- Information you give us.

Information that you provide by filling in forms on our site or by corresponding with us by phone, e-mail or otherwise. This includes information provided at the time of registering to use CPA's services, posting material, social media functions on our site, completing any surveys, requesting further services and when you report a problem with our site.

Please note that our sponsors or associates may also use cookies, over which we have no control. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.

You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting you may be unable to access certain parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.



Wi-Fi

We do not allow any of our candidates/learners to obtain Wi-Fi passwords to access Construction & Plant Assessments internets, this is an extra measure to protect data that is held internally on our secure server, and to protect our systems from being breached.

Mailing Lists and Newsletters

Construction and Plant Assessments maintain their own internal data base system of which the following data is collected:

Name, Address, Business type, key contacts, job role, contact telephone numbers, we may also include information that you provide us.

Construction and Plant Assessments, publishes newsletters to parties that have given us consent to supply information about our services, which includes education courses, apprenticeships, CSCS tests, industry requirements, good news stories and any changes to our business.

If you are subscribed to any of our publications, newsletters or general updates and wish to be removed from our database/mail list you can do so by emailing info@cpassessments.co.uk or calling our office on 01709 868181 and speaking to a member of Construction & Plant Assessments staff, with the reference – Unsubscribe or delete my records.

If you have notified us to retain your detail in regard to Job alerts for apprenticeship placements and you wish for us to stop contacting you, please do so as stated above. The privacy policy in regard to Recruit an apprenticeship can be found on

<https://www.findapprenticeship.service.gov.uk/privacy>

Third Parties

CPA Ltd may contain links to other sites on the Internet which are owned / operated by third-party vendors and other third parties (e.g., these websites are not owned or managed by CPA Ltd.

CPA Ltd are not responsible for any other website's content or information handling practices. We urge you to review each third-party website's privacy policy before entering into transactions with them.

You acknowledge that CPA Ltd are not responsible or liable for any such third parties or for the availability of, or the materials located on or through, any third-party external sites. CPA Ltd may provide you with links to certain third-party sites that offer you services for your use or benefit (e.g., job advertising, job search services, training courses, qualifications, career development services etc that are not operated or managed by CPA Ltd). If you choose to use such third-party sites or services, you enter into an agreement with such third party alone at your own risk. When entering into an agreement with such parties, you are giving them your data directly and your rights and their obligations are determined by their privacy policies and terms of service. CPA Ltd are not responsible for any content or services provided by these third parties and disclaim all liability from anything that may occur when you utilise such third-party services. We are additionally not responsible for any payment that may be asked of you by such third party. You will be notified on the site that these are third party sites and services, and not CPA Ltd.



Access to your Personal Information

It is important to understand the difference between a right to object / unsubscribe and a request for deletion. If you request deletion, we will remove any data we hold about you from our systems.

If you are removed from our suppression files, there is a risk that we may contact you again in the future if your details are re-added to our systems by a salesperson who genuinely believes you may have a legitimate interest in CPA Ltd. If you do not wish to receive correspondence from CPA Ltd in the future we recommend that you request a right to object / unsubscribe, as this will ensure that your details are always suppressed from receiving correspondence.

The option however is yours, and in either case we will process your request within 30 days.

You may request that we send you all of the data we hold that relates to you. Please make your request in writing by emailing info@cpassessments.co.uk or writing to the Data Controller, CP Assessments Ltd, Unit 5 Globe Court, Coal Pit Road, Denaby, Doncaster, DN12 4LH. We will process and respond to your request within 30 days.

Managing your Data

If you believe that your data is in anyway incorrect or has changed since the last time we reviewed your data, then it is your responsibility to inform us of any changes, please do this by emailing info@cpassessments.co.uk

Changes to this Privacy Notice

We are committed to informing you of any changes in our privacy policy. Any changes will be posted here so you are always aware of what information we gather, how we might use that information and whether we will disclose it to anyone. If at any time, you have questions or concerns about CPA's privacy pledge, please feel free to e-mail us at info@cpassessments.co.uk